FINANCIAL STATEMENTS WITH INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 2008

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# POTTBERG, GASSMAN & HOFFMAN

Certified Public Accountants

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# **INDEPENDENT AUDITORS' REPORT**

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Board of County Commissioners Wabaunsee County, Kansas

We have audited the accompanying primary government financial statements of Wabaunsee County, Kansas, as of and for the year ended December 31, 2008, as listed in the table of contents. These financial statements are the responsibility of Wabaunsee County, Kansas' management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit Guide*. Those standards and guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. The primary government financial statements referred to above do not include the financial data of component units of Wabaunsee County, Kansas, as of December 31, 2008.

As described more fully in Note A, Wabaunsee County, Kansas, has prepared these financial statements in conformity with the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph and because they do not include the financial data of component units of Wabaunsee County, Kansas, the primary government financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Wabaunsee County, Kansas, as of December 31, 2008, or the changes in its financial position for the year then ended.

### MEMBERS:

American Institute of Certified Public Accountants

Kansas Society of Certified Public Accountants



Board of County Commissioners Wabaunsee County Page 2

In our opinion, the primary government financial statements referred to in the first paragraph present fairly, in all material respects, the cash and unencumbered cash balances of the primary government of Wabaunsee County, Kansas, as of December 31, 2008, and its cash receipts and expenditures, and budgetary comparisons for the year then ended, on the basis of accounting described in Note A.

Pottberg, Gassman & Hoffman, Chartered

Pottley, James ! Hoffman, Chartend

Junction City, Kansas December 14, 2009

# SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH FOR THE YEAR ENDED DECEMBER 31, 2008

Add Outstanding Encumbrances and Accounts Ending Payable R3 R31 102 231	2 26 1	- 3,709 - 2,823 85 573 66,105	2,845 29,445 - 1,936 503 7,761 - 2,308	14,651 7,273 - 33,916 - 2,119 827 14,867 - 2,035 - 1,026	1,209 21,777 - 190,123 - 27 - 14,904 - 23,500 - 5,698 - 48,647
Ad Ending Ei Unencumbered a <u>Cash Balance</u>	482,286 46,348 114	3,709 2,823 488 - 66,105	26,600 1,936 7,258 2,308	(7,378) 33,916 2,119 14,040 2,035 1,026	20,568 190,123 14,904 23,500 5,698 48,647 56,954
Expenditures 1,761,445	1,436,189 253,668 247,969	131,169 99,699 51,627 32,773	47,013 68,445 153,251 33,539	668,825 17,839 - 36,692 - 11,395 7,606	15,692 - - 10,461 - 6,902
Cash <u>Receipts</u> 1,548,126	1,666,559 258,683 248,049	132,053 100,358 51,684 830 17,500	52,854 68,308 155,017 34,810	689,464 4,212 - 27,113 1,118 1,690 7,639	10,080 190,123 - 370 - 12,921
Beginning Unencumbered Cash Balance \$ 321,719	251,916 41,333 34	2,025 2,164 431 31,943 48,605	20,759 2,073 5,492 1,037	(28,017) 47,543 2,119 23,619 917 10,731 249	26,180 - 14,534 23,500 3,238 48,647 62,307
<u>Fund</u> General Fund	Special Revenue Funds: Road & Bridge Noxious Weed Health Extension Council	Regional Library Election Community College Noxious Weed Eqpt.	Program for Elderly Appraiser's Cost Mental Health Fmployee Boodte	Employee Benefits Liability Defense Court Trustee Operations 911 Telephone Parks & Recreation Mental Retardation Regional Library Employee Benefits	Wireless E-911 Road & Bridge Special Sales Tax Law Enforcement Trust* Sheriff's Federal Forfeiture* Bond Reserve* Register of Deeds Technology* Machinery & Equipment* Sheriff's County Forfeiture*

The notes to the financial statements are an integral part of this statement.

# SUMMARY OF CASH RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH FOR THE YEAR ENDED DECEMBER 31, 2008

) Ince	30,410 45,965 (04,937 4,239		722
Ending Cash Balance	30,410 45,965 204,937 4,239		1,627,722
Add Outstanding Encumbrances and Accounts <u>Payable</u>	1 1 1 1		179,426
Ending Unencumbered <u>Cash Balance</u>	30,410 45,965 204,937 4,239		1,448,296
Expenditures	108,896 73,014 29,855 14,191	56,248 33,300	5,407,703
Cash <u>Receipts</u>	123,812 105,558 592 13,079	1 1	5,524,348
Beginning Unencumbered <u>Cash Balance</u>	\$ 15,494 13,421 234,200 5,351	56,248 33,300	\$ 1,331,651
Fund	Debt Service Funds: Bond & Interest #1 Bond & Interest #2 County Specialty Saddle Creek Bond & Interest*	Capital Projects Funds: Bridge Program Phase #1* Bridge Program Phase #2*	Total Reporting Entity (Excluding Agency Funds)

\* Not Budgeted

900,006 500 \$ 6,656,270 7,556,770 (5,929,048) Total Reporting Entity (Excluding Agency Funds) Agency Funds Per Page 27 Certificates of Deposit Checking Accounts Total Cash Petty Cash Composition of Cash:

\$ 1,627,722

The notes to the financial statements are an integral part of this statement.

# SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET FOR THE YEAR ENDED DECEMBER 31, 2008

Variance - Over (Under) (97,037)	(296,212) (12,055) 58 45 (469) 19,801 (11,605) (14,876) 30 (4,186) (879) (7,947) (22,174) (22,174) (22,174) (22,119) (27,588) (3,913) -	
Expenditures Chargeable to Current Year 1,761,445	1,436,189 253,668 247,969 131,169 99,699 51,627 32,773 47,013 68,445 17,839 668,825 17,839 7,606 11,395 7,606	6,902
Total Budget for Comparison 1,858,482	1,732,401 253,859 260,024 131,111 99,654 52,096 12,972 11,605 68,415 157,437 34,418 676,772 40,013 2,119 64,280 3,913 11,395 7,603	
Adjustment for Qualifying <u>Budget Credits</u>		
Certified Budget 1,858,482	1,732,401 253,859 260,024 131,111 99,654 52,096 12,972 11,605 68,415 157,437 34,418 676,772 40,013 2,119 64,280 3,913 11,395 7,603	
<u>Fund</u> General Fund	Special Revenue Funds: Road & Bridge Noxious Weed Health Extension Council Regional Library Election Community College Noxious Weed Eqpt Economic Development Program for Elderty Appraiser's Cost Mental Health Employee Benefits Liability Defense Court Trustee Operations 911 Telephone Parks & Recreation Mental Retardation Regional Library Employee Benefits Wireless E-911 Road & Bridge Special Sales Tax Law Enforcement Trust * Sheriff's Federal Forfeiture * Register of Deeds Technology* Machinery & Equipment * Sheriff's County Forfeiture *	Wireless E-911 Grant *

The notes to the financial statements are an integral part of this statement.

# SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET FOR THE YEAR ENDED DECEMBER 31, 2008

Variance - Over ( <u>Under)</u>	(14,984) (9,976) (83,510)	
Expenditures Chargeable to <u>Current Year</u>	108,896 73,014 29,855 14,191	56,248
Total Budget for <u>Comparison</u>	123,880 82,990 113,365	
Adjustment for Qualifying <u>Budget Credits</u>		
Certified <u>Budget</u>	\$ 123,880 82,990 113,365	
<u>Fund</u> Debt Service Funds:	Bond & Interest #1 Bond & Interest #2 County Specialty Saddle Creek Bond & Interest*	Capital Projects Funds: Bndge Program Phase #1* Bridge Program Phase #2*

<sup>\*</sup> Not Budgeted

	2007	20	008	Variance - Over
GENERAL FUND	<u>Actual</u>	Actual	Budget	(Under)
Cash Receipts:			<u>Daugot</u>	<u>(Olidei)</u>
Taxes:				
Ad Valorem Property Tax	\$ 325,411	728,311	725,743	2,568
Delinquent Tax	11,376	13,016	1,626	11,390
Interest on Delinquent Tax	28,224	49,068	49,020	48
Countywide Sales Tax	287,002	320,518	285,000	35,518
Motor Vehicle Tax	87,050	51,213	51,213	· -
Recreational Vehicle Tax	1,451	962	623	339
Rental Vehicle Excise Tax	5	11	5	6
16/20M Vehicle Tax	6,393	6,259	2,356	3,903
Total Taxes	746,912	1,169,358	1,115,586	53,772
Intergovernmental Revenue:			-	
Liquor Tax	462	1,119	500	619
Mineral Tax	2,281	2,838	2,205	633
Total Intergovernmental Revenue	2,743	3,957	2,705	1,252
Licenses and Fees:				
Mortgage Registration Fees	80,642	65,978	85,000	(19,022)
Officer's Fees	51,005	46,171	40,000	6,171
Motor Vehicle Registration Fees	-	6,443	-	6,443
Building Permits & Zoning Appeals	25,093	43,514	10,000	33,514
Sheriff's Fees	26,026	26,095	30,000	(3,905)
Antique Tags	1,185	1,250	500	750
Diversion Fees	43,994	53,750	50,000	3,750
Total Licenses and Fees	227,945	243,201	215,500	27,701
Use of Money and Property:				*.W White
Interest on Idle Funds	181,621	95,455	130,000	(34,545)
Total Use of Money and Property	181,621	95,455	130,000	(34,545)
Miscellaneous Receipts:				***
Reimbursements	10,659	3,382	-	3,382
Transfer from Community College Tuition	· -	32,773	12,972	19,801
Transfer from Courthouse Spec Sales Tax	-	-,	60,000	(60,000)
Other Receipts	2,300	_	-	(00,000)
Total Miscellaneous Receipts	12,959	36,155	72,972	(36,817)
Total Cash Receipts	\$ 1,172,180	1,548,126	1,536,763	11,363

OFNER ALL TIME	2007	20	008	Variance - Over
GENERAL FUND	<u>Actual</u>	<u>Actual</u>	Budget	(Under)
Expenses Subject to Budget: County Commission:				
Personal Services	Φ 40.00=			
Contractual Services	\$ 40,367	41,578	46,430	(4,852)
Commodities	15,672	19,466	13,930	5,536
Capital Outlay	2,539	2,137	2,320	(183)
Total County Commission	351	2,646	2,320	326
County Clerk:	58,929	65,827	65,000	827
Personal Services	0.4.4.5			
_	84,489	91,091	85,900	5,191
Contractual Services Commodities	2,622	2,283	6,100	(3,817)
	3,312	4,989	5,000	(11)
Capital Outlay	2,697	419	1,000	(581)
Total County Clerk	93,120	98,782	98,000	782
County Treasurer:				
Personal Services	58,128	62,970	63,720	(750)
Contractual Services	10,137	9,284	16,820	(7,536)
Commodities	3,865	1,297	3,700	(2,403)
Capital Outlay	345	-	2,300	(2,300)
Total County Treasurer	72,475	73,551	86,540	(12,989)
County Attorney:				(12,000)
Personal Services	70,625	76,617	73,500	3,117
Contractual Services	13,673	10,929	12,850	(1,921)
Commodities	1,492	1,406	2,000	(594)
Capital Outlay	1,855	1,915	1,430	485
Total County Attorney	87,645	90,867	89,780	1,087
Register of Deeds:				
Personal Services	61,921	64,275	62.000	075
Contractual Services	3,271	3,458	63,900 4,400	375
Commodities	1,304	2,606	2,000	(942)
Capital Outlay	5,604	4,500	4,500	606
Microfilm	-	4,000	4,300	-
Total Register of Deeds	72,100	74,839	74,800	39
Sheriff:			74,000	
Personal Services	513,366	548,748	576,472	(07.704)
Contractual Services	83,409	70,568	106,635	(27,724)
Commodities	75,118	89,445	70,000	(36,067)
Capital Outlay	65,543	96,358	75,000 75,000	19,445
Total Sheriff	737,436	805,119		21,358
<b>-</b>	707,400		828,107	(22,988)
Expenditures Balances Forward	1,121,705	1,208,985	1,242,227	(33,242)
			<del></del>	

	2007	20	2008		
GENERAL FUND	<u>Actual</u>	Actual	Budget	Over <u>(Under)</u>	
Expenditures Balance Forward	\$1,121,705	1,208,985	1,242,227	(33,242)	
Clerk of District Court:					
Contractual Services	44,492	43,384	59,875	(16,491)	
Commodities	2,013	5,066	3,800	1,266	
Capital Outlay	11,175	6,303	4,900	1,403	
Total Clerk of District Court	57,680	54,753	68,575	(13,822)	
Courthouse:					
Personal Services	22,484	24,179	24,864	(685)	
Contractual Services	43,301	44,101	64,386	(20,285)	
Commodities	11,563	9,702	8,841	(20,283) 861	
Capital Outlay	505	25,257	6,909	18,348	
Total Courthouse	77,853	103,239	105,000	(1,761)	
	-				
Total Departmental Expenditures	1,257,238	1,366,977	1,415,802	(48,825)	
Planning & Zoning	39,368	32,806	40 400	(0.070)	
Solid Waste	6,619	7,881	42,482	(9,676)	
Soil Conservation	25,000	25,000	25,000	7,881	
Emergency Preparedness	26,898	31,330	39,690	(9.260)	
Coroner's Expense	10,376	17,647	15,000	(8,360) 2,647	
County Fair	17,900	18,900	18,900	2,047	
Juvenile Detention	1,120	3,920	15,000	(11,080)	
Health	1,620	26,429	50,000	(23,571)	
Unallocable Expense	32,936	30,720	35,000	(4,280)	
Audit/Budget	21,122	27,308	22,500	4,808	
AS 400 Lease Payments	21,261	44,587	40,000	4,587	
AS 400 Insurance	<u>-</u>	1,100	-	1,100	
Election	-	1,176	1,000	176	
To 911	2,106	2,108	3,000	(892)	
Neighborhood Revitalization & BOTA	4,571	15,521	15,108	413	
Miscellaneous	15,110	2,952	65,000	(62,048)	
Building Purchase	-	65,083	-	65,083	
Employee Benefits	<del></del>	40,000	55,000	(15,000)	
Total Expenditures and Transfers	1,483,245	1,761,445	1,858,482	(97,037)	
Receipts Over (Under) Expenditures	(311,065)	(213,319)			
Unencumbered Cash, January 1	632,784	321,719			
Unencumbered Cash, December 31	\$ 321,719	108,400			

# SPECIAL REVENUE FUNDS STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET FOR THE YEAR ENDED DECEMBER 31, 2008

(WITH COMPARATIVE ACTUAL TOTALS FOR THE PRIOR YEAR ENDED DECEMBER 31, 2007)

	2007	20	08	Variance - Over
ROAD AND BRIDGE FUND	Actual	Actual	Budget	(Under)
Cash Receipts:		-	======	10114017
Taxes and Shared Revenue:				
Ad Valorem Property Tax	\$ 1,163,095	1,151,295	1,148,288	3,007
Delinquent Tax	11,157	21,163	5,809	15,354
Motor Vehicle Tax	89,687	129,392	138,015	(8,623)
Recreational Vehicle Tax	1,493	2,341	2,231	110
Rental Vehicle Excise Tax	5	13	19	(6)
16/20M Vehicle Tax	6,440	6,497	8,420	(1,923)
Total Taxes & Shared Revenue	1,271,877	1,310,701	1,302,782	7,919
Intergovernmental Revenue:				
Special Highway Fund and Equalization	285,655	279,109	293,904	(14,795)
Miscellaneous:				
Refunds & Reimbursements	42,043	76,749	68,575	8,174
Federal Grants	, -	, -		-
Total Miscellaneous Revenue	42,043	76,749	68,575	8,174
Total Cash Receipts	1,599,575	1,666,559	1,665,261	1,298
Expenditures:			***************************************	
Maintenance				
Personal Services	300,278	326,182	355,000	(28,818)
Contractual Services	141,580	75,936	124,000	(48,064)
Commodities	805,921	915,539	952,497	(36,958)
Construction				
Capital Outlay	246,470	94,048	200,000	(105,952)
Cost Sharing	-	-	77,000	(77,000)
Neighborhood Revitalization & BOTA	16,335	24,484	23,904	580
Total Expenditures	1,510,584	1,436,189	1,732,401	(296,212)
Receipts Over (Under) Expenditures	88,991	230,370	——————————————————————————————————————	
Unencumbered Cash, January 1	162,925	250,370 251,916		
Unencumbered Cash, December 31				
Chonodhibered Oden, December 31	<u>\$ 251,916</u>	<u>482,286</u>		

	2007	200	08	Variance - Over
NOXIOUS WEED FUND	<u>Actual</u>	<u>Actual</u>	Budget	(Under)
Cash Receipts:				<del></del>
Ad Valorem Property Tax	\$ 94,980	99,232	98,893	339
Delinquent Tax	1,597	2,294	475	1,819
Sale of Chemicals and Labor	103,755	144,304	110,000	34,304
Motor Vehicle Tax	12,566	11,754	11,275	479
Recreational Vehicle Tax	210	215	182	33
Rental Vehicle Excise Tax	1	2	2	-
16/20M Vehicle Tax	989	882	688	194
Total Cash Receipts	214,098	258,683	221,515	37,168
Expenditures:				
Personal Services	51,134	54,530	57,500	(2,970)
Contractual Services	28,480	38,458	31,800	6,658
Commodities	126,366	141,072	162,500	(21,428)
Capital Outlay	860	-	-	(21,420)
Neighborhood Revitalization & BOTA	1,334	2,108	2,059	49
Transfer to Equipment Fund	37,000	17,500	2,000	17,500
Total Expenditures	245,174	253,668	253,859	(191)
Receipts Over (Under) Expenditures	(31,076)	5,015		
Unencumbered Cash, January 1	72,409	41,333		
Unencumbered Cash, December 31	\$ 41,333	46,348		

	2007	2	008	Variance - Over
HEALTH FUND	<u>Actual</u>	Actual	Budget	(Under)
Cash Receipts:				
Ad Valorem Property Tax	\$ 107,146	107,726	107,421	305
Delinquent Tax	1,470	2,327	535	1,792
Motor Vehicle Tax	11,557	12,815	12,717	98
Recreational Vehicle Tax	192	234	206	28
Rental Vehicle Excise Tax	_ 1	2	2	-
16/20M Vehicle Tax	750	863	776	87
Other Revenues	90,718	124,082	123,600	482
Total Cash Receipts	211,834	248,049	245,257	2,792
Expenditures Subject to Budget:			_	
Personal Services	450.057	100 100		
Contractual Services	158,957	166,466	174,334	(7,868)
Commodities	31,465	31,762	33,750	(1,988)
Capital Outlay	19,133	23,856	21,720	2,136
Environmental Sanitation	2,098	23,595	17,500	6,095
Neighborhood Revitalization & BOTA	165	-	10,484	(10,484)
Total Expenditures Subject to Budget	1,505	2,290	2,236	54_
Total Experiationes Subject to Budget	213,323	247,969	260,024	(12,055)
Receipts Over (Under) Expenditures	(1,489)	80		
Unencumbered Cash, January 1	1,523	34		
Unencumbered Cash, December 31	\$ 34	114		
EXTENSION COUNCIL FUND				
Cash Receipts:				
Ad Valorem Property Tax	\$ 111,899	115,195	114,883	312
Delinquent Tax	1,517	2,371	559	1,812
Motor Vehicle Tax	12,205	13,350	13,276	74
Recreational Vehicle Tax	203	244	215	29
Rental Vehicle Excise Tax	1	2	2	-
16/20M Vehicle Tax	853	891	810	81
Total Cash Receipts	126,678	132,053	129,745	2,308
Expenditures:				
Appropriation for the Year	40E E07	400 700		
Neighborhood Revitalization & BOTA	125,507	128,720	128,720	-
Total Expenditures	1,572	2,449	2,391	58_
rotar Experiatures	127,079	131,169	131,111	58_
Receipts Over (Under) Expenditures	(401)	884		
Unencumbered Cash, January 1	3,226	2,825		
Unencumbered Cash, December 31	\$ 2,825	3,709		
, = ======, •, •	2,020	3,703		

	2007	20	08	Variance - Over
REGIONAL LIBRARY FUND	<u>Actual</u>	Actual	Budget	(Under)
Cash Receipts:			<del></del>	101:001
Ad Valorem Property Tax	\$ 78,950	88,391	88,150	241
Delinquent Tax	1,104	1,714	394	1,320
Motor Vehicle Tax	8,773	9,444	9,366	78
Recreational Vehicle Tax	146	172	151	21
Rental Vehicle Excise Tax 16/20M Vehicle Tax	-	1	1	-
Total Cash Receipts	<u>627</u> 89,600	636 100,358	571	65
Total Odsii Neocipis	09,000	100,356	98,633	1,725
Expenditures:				
Appropriation for the Year	88,900	97,819	97,819	-
Neighborhood Revitalization & BOTA	1,109	1,880	1,835	45
Total Expenditures	90,009	99,699	99,654	45
Receipts Over (Under) Expenditures	(409)	659	· · · · · · · · · · · · · · · · · · ·	
Unencumbered Cash, January 1	2,573	2,164		
Unencumbered Cash, December 31	\$ 2,164	2,823		
ELECTION FUND Cash Receipts:	Ф 20.040	44.000		
Ad Valorem Property Tax Delinquent Tax	\$ 36,940 560	44,366	44,174	192
Motor Vehicle Tax	4,619	807 4,693	185 4,383	622
Recreational Vehicle Tax	76	4,093	4,363 71	310 15
Rental Vehicle Excise Tax	-	1	1	-
16/20M Vehicle Tax	196	379	267	112
Reimbursements	432	1,352	1,176	176
Total Cash Receipts	42,823	51,684	50,257	1,427
Expenditures:				
Personal Services	13,629	16,815	17,676	(861)
Contractual Services	28,079	29,113	29,000	113
Commodities	1,745	4,254	4,000	254
Capital Outlay	5,417	502	500	2
Neighborhood Revitalization & BOTA	519	943	920	23
Total Expenditures	49,389	51,627	52,096	(469)
Receipts Over (Under) Expenditures	(6,566)	57		
Unencumbered Cash, January 1	6,997	431		
Unencumbered Cash, December 31	\$ 431	488		

	200	2007 2008			Variance - Over		
COMMUNITY COLLEGE TUITION FUND	<u>Actu</u>	<u>ıal</u>	Actual	Budget	( <u>Un</u> der)		
Cash Receipts:					<u>(Official)</u>		
Ad Valorem Property Tax	\$	1	2	-	2		
Delinquent Tax		332	317	-	317		
Motor Vehicle Tax	2	,344	392	-	392		
Recreational Vehicle Tax		40	8	-	8		
Rental Vehicle Excise Tax		1	-	-	_		
16/20M Vehicle Tax Reimbursements		333	115	-	115		
		-	_	-	-		
Total Cash Receipts	3,	.049	830	_	834		
Expenditures:							
Transfer to General Fund			20.770	40.0=0			
·		-	32,773	12,972	19,801		
Neighborhood Revitalization & BOTA		_		-	<b>-</b>		
Total Expenditures	-	-	32,773	12,972	19,801		
Receipts Over (Under) Expenditures	•	0.40	(0.4.0.40)				
Unencumbered Cash, January 1	•	049	(31,943)				
		894	31,943				
Unencumbered Cash, December 31	\$ 31, =======	943	-				
NOXIOUS WEED CAPITAL OUTLAY Cash Receipts:							
Transfer from Noxious Weed Fund	\$ 37,0	000	17,500		17,500_		
Expenditures Subject to Budget: Capital Outlay		•	_	11,605	(44.605)		
·	*			11,000	(11,605)		
Receipts Over (Under) Expenditures	37,0	000	17,500				
Unencumbered Cash, January 1	11,6		48,605				
Unencumbered Cash, December 31	\$ 48,6		66,105				
	+ ,5,0	= :	35,105				

# OTHER SPECIAL REVENUE FUNDS STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET FOR THE YEAR ENDED DECEMBER 31, 2008 (WITH COMPARATIVE ACTUAL TOTALS FOR THE PRIOR YEAR ENDED DECEMBER 31, 2007)

	20	007	20	Variance - Over	
ECONOMIC DEVELOPMENT Cash Receipts:	<u>Ac</u>	<u>tual</u>	<u>Actual</u>	Budget	(Under)
Donations	\$	6,587	2,230	2.500	(070)
Ad Valorem Property Tax		7,966	2,230 42,942	2,500	(270)
Delinquent Tax	7	637	42,942 862	42,697	245
Motor Vehicle Tax		5,962	6,186	240	622
Recreational Vehicle Tax		97	·	5,694	492
16/20M Vehicle Tax		160	114	92	22
Total Cash Receipts	6	1,409	520 52,854	347 51,570	1,284
Expenditures Subject to Budget:					
Personal Services	3	0,546	30,015	36,400	(6,385)
Contractual Services		9,524	11,462	17,150	(5,688)
Commodities		2,615	2,491	5,250	(2,759)
Capital Outlay		2,022	2,135	2,200	(65)
Neighborhood Revitalization & BOTA		674	910	889	21
Total Expenditures Subject to Budget	5	5,381	47,013	61,889	(14,876)
Receipts Over (Under) Expenditures	(	6,028	5,841		
Unencumbered Cash, January 1	1.	4,731	20,759		
Unencumbered Cash, December 31	\$ 2	0,759	26,600		
PROGRAM FOR ELDERLY FUND Cash Receipts:					
Ad Valorem Property Tax	\$ 5	7,913	59,639	59,453	186
Delinquent Tax		780	1,258	289	969
Motor Vehicle Tax Recreational Vehicle Tax	(	6,089	6,844	6,872	(28)
Rental Vehicle Excise Tax		101	125 1	111	14
16/20M Vehicle Tax		434	441	1 419	22
Miscellaneous Collections		-	-	419	-
Total Cash Receipts	65	5,317	68,308	67,145	1,163
Expenditures Subject to Budget:					
Appropriations	64	1,792	67,177	67,177	-
Neighborhood Revitalization & BOTA Total Expenditures		813	1,268	1,238	30_
·	00	5,605	68,445	68,415	30
Receipts Over (Under) Expenditures		(288)	(137)		
Unencumbered Cash, January 1		,361	2,073		
Unencumbered Cash, December 31	\$ 2	,073	1,936		

The notes to the financial statements are an integral part of this statement.

	2007	20	2008			
APPRAISER'S COST FUND	<u>Actual</u>	Actual	Budget	Over (Under)		
Cash Receipts:		1 101	<del> </del>	<u> </u>		
Ad Valorem Property Tax	\$ 112,405	129,208	128,891	317		
Delinquent Tax	1,742	2,684	562	2,122		
Motor Vehicle Tax	13,307	13,566	13,566	-		
Recreational Vehicle Tax	222	248	216	32		
Rental Vehicle Excise Tax	1	2	2	-		
16/20M Vehicle Tax	1,023	942	814	128		
Other Reimbursements	5,369	8,367	7,894	473		
Total Cash Receipts	134,069	155,017	<u>151,945</u>	3,072		
Expenditures Subject to Budget:						
Personal Services	104,323	105,763	109,046	(3,283)		
Contractual Services	28,231	25,828	26,050	(222)		
Commodities	8,384	6,832	7,000	(168)		
Capital Outlay	36,408	12,080	12,658	(578)		
Neighborhood Revitalization & BOTA	1,579	2,748	2,683	65		
Total Expenditures Subject to Budget	178,925	153,251	157,437	(4,186)		
Receipts Over (Under) Expenditures	(44,856)	1,766				
Unencumbered Cash, January 1	50,348	5,492				
Unencumbered Cash, December 31	\$ 5,492	7,258				
MENTAL LICALTH FUND						
MENTAL HEALTH FUND Cash Receipts:						
Ad Valorem Property Tax	\$ 27,436	24,952	24,860	92		
Delinquent Tax	391	609	137	472		
Motor Vehicle Tax	3,093	3,340	3,257	83		
Recreational Vehicle Tax	51	61	53	8		
Rental Vehicle Excise Tax	-	-	-	-		
16/20M Vehicle Tax	178	238	199	39		
Liquor Tax	4,229	5,610	4,000	1,610		
Total Cash Receipts	35,378	34,810	32,506	2,304		
Expenditures Subject to Budget:						
Remittance to Mental Health Center	35,126	33,009	33,900	(904)		
Neighborhood Revitalization & BOTA	385	53,009	53,900 518	(891)		
Total Expenditures	35,511	33,539	34,418	(879)		
•		00,000		(019)		
Receipts Over (Under) Expenditures	(133)	1,271				
Unencumbered Cash, January 1	1,170	1,037				
Unencumbered Cash, December 31	\$ 1,037	2,308				

		2007	200	08	Variance - Over
EMPLOYEE BENEFITS FUND		<u>Actual</u>	Actual	Budget	(Under)
Cash Receipts:					<del></del>
Ad Valorem Property Tax	\$	535,352	567,007	565,486	1,521
Delinquent Tax		6,790	11,089	11,088	1
Motor Vehicle Tax		54,414	63,506	63,506	-
Recreational Vehicle Tax		901	1,158	1,159	(1)
Rental Vehicle Excise Tax		2	8	8	-
16/20M Vehicle Tax Payroll Deductions		3,242	4,159	4,159	-
Total Cash Receipts		3,232	42,537	59,382	(16,845)
Total Oash Necelpts		603,933	689,464	704,788	(15,324)
Expenditures Subject to Budget:					
Remittance of Payroll Taxes					
and Insurance		605,299	656,767	665,000	(8,233)
Capital Outlay		6,303	-	-	(0,233)
Neighborhood Revitalization & BOTA		7,519	12,058	11,772	286
Total Expenditures	<del></del>	619,121	668,825	676,772	(7,947)
			·		====
Receipts Over (Under) Expenditures		(15,188)	20,639		
Unencumbered Cash, January 1		(12,829)	(28,017)		
Unencumbered Cash, December 31	\$	(28,017)	(7,378)		
LIABILITY DEFENSE					
Cash Receipts:					
Ad Valorem Property Tax	\$	20,529	610	617	(7)
Delinquent Tax	Ψ	256	553	103	(7) 450
Motor Vehicle Tax		1,167	1,978	2,439	(461)
Recreational Vehicle Tax		21	35	39	(4)
Rental Vehicle Excise Tax		-	-	-	(4)
16/20M Vehicle Tax		269	24	149	(125)
Reimbursements & Collections		-	1,012	_	1,012
Total Cash Receipts		22,242	4,212	3,347	865
- W - O - W W - W					
Expenditures Subject to Budget:					
Insurance and Bond Premiums		18,459	17,826	40,000	(22,174)
Neighborhood Revitalization & BOTA		288	13	13_	
Total Expenditures		18,747	17,839	40,013	(22,174)
Receipts Over (Under) Expenditures		3,495	(13,627)		
Unencumbered Cash, January 1		44,048	47,543		
Unencumbered Cash, December 31	\$	47,543	33,916		
,		,			

	2007	200	Variance - Over	
COURT TRUSTEE OPERATIONS	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	(Under)
Cash Receipts: Collections	\$ -			
	Ψ -	-	-	<del></del>
Expenditures Subject to Budget:				
Contractual Services	•		2,119	(2,119)
Receipts Over (Under) Expenditures				
Unencumbered Cash, January 1	2,119	- 2,119		
Unencumbered Cash, December 31	\$ 2,119	2,119		
044 771 7711011				
911 TELEPHONE Cash Receipts:				
Fees	\$ 27,097	26,807	24.000	(7.400)
Interest Income	1,737	306	34,000 1,000	(7,193) (694)
Total Cash Receipts	28,834	27,113	35,000	(7,887)
<b>-</b>				
Expenditures Subject to Budget: Contractual Services	00.570			
Contractual Services Contractual Services	36,576 919	36,692	35,000	1,692
Capital Outlay	919	<del>-</del>	- 29,280	(00,000)
Total Expenditures Subject to Budget	37,495	36,692	64,280	(29,280) (27,588)
				(21,000)
Receipts Over (Under) Expenditures	(8,661)	(9,579)		
Unencumbered Cash, January 1 Unencumbered Cash, December 31	32,280 \$ 23,619	23,619		
Chonodinacion dash, December 31	\$ 23,619	14,040		
PARK AND RECREATION FUND				
Cash Receipts:				
Transfer from Liquor Tax Fund	\$ 463	1,118	1,500	(382)
Expenditures Subject to Budget:			<del></del>	
Payments to Cities and Lake				
Recreational Programs	-	-	3,913	(3,913)
				(0,010)
Receipts Over (Under) Expenditures	463	1,118		
Unencumbered Cash, January 1 Unencumbered Cash, December 31	\$ 917	917		
ononeamboroa oash, December 31	\$ 917	2,035		

	200	17	20	08	Variance - Over	
MENTAL RETARDATION FUND	Actu		Actual	Budget	(Under)	
Cash Receipts:					(0),(00)	
Ad Valorem Property Tax	\$ 7	,411	-	-	_	
Delinquent Tax		279	314	37	277	
Motor Vehicle Tax	2	,135	1,203	878	325	
Recreational Vehicle Tax		36	23	14	9	
Rental Vehicle Excise Tax		-	-	-	-	
16/20M Vehicle <b>T</b> ax		158	150_	54	96	
Total Cash Receipts	10	,019	1,690	983	707	
Expenditures Subject to Budget:						
Appropriation to Mental Health Unit	10	,000	11,395	11,395	_	
Neighborhood Revitalization & BOTA		104		-	_	
Total Expenditures	10	104	11,395	11,395		
D						
Receipts Over (Under) Expenditures		(85)	(9,705)			
Unencumbered Cash, January 1		816	10,731			
Unencumbered Cash, December 31	<u>\$ 10,</u>	731	1,026			
REGIONAL LIBRARY EMPLOYEE BENEFI	<u>TS</u>					
Cash Receipts:						
Ad Valorem Property Tax	\$ 6,	399	6,692	6,700	(8)	
Delinquent Tax		91	140	32	108	
Motor Vehicle Tax		723	747	761	(14)	
Recreational Vehicle Tax		12	14	12	2	
Rental Vehicle Excise Tax 16/20M Vehicle Tax		<u>-</u>	-	-	-	
Total Cash Receipts		71 -	46	46		
Total Cash Receipts	/,	296	7,639	7,551	88	
Expenditures Subject to Budget:						
Employee Benefits	7,	150	7,464	7,464	_	
Neighorhood Revitalization & BOTA		90	142	139	3	
Total Expenditures	7,2	240	7,606	7,603	3	
Receipts Over (Under) Expenditures		56	33			
Unencumbered Cash, January 1		193	249			
Unencumbered Cash, December 31		249 –	282			
, = 3333.		<del>===</del> =	202			

		2007	20	Variance - Over	
WIRELESS E-911	:	<u>Actual</u>	<u>Actual</u>	Budget	(Under)
Cash Receipts: Collections	\$	8,273	9,349	12,000	(2,651)
State Grants Interest Income		4.070	-	-	-
Total Cash Receipts		1,078	731	-	731
Total odsh Necelpts	····	9,351	10,080	12,000	(1,920)
Expenditures Subject to Budget:					
Contractual Services		-	15,692	10,000	5,692
Capital Outlay				18,829	(18,829)
Total Expenditures			15,692	28,829	(13,137)
Receipts Over (Under) Expenditures		9,351	(5,612)		
Unencumbered Cash, January 1		16,829	26,180		
Unencumbered Cash, December 31	\$	26,180	20,568		
ROAD & BRIDGE SPECIAL SALES TAX					
Cash Receipts:					
Collections	\$	-	189,106	150,000	39,106
Interest Income		-	1,017	<u> </u>	1,017
Total Cash Receipts		-	190,123	150,000	40,123
Expenditures Subject to Budget: Contractual Services		-	-	-	_
Capital Outlay		_		-	-
Total Expenditures		-	-	-	_
Receipts Over (Under) Expenditures Unencumbered Cash, January 1		-	190,123		
Unencumbered Cash, December 31	\$	_	190,123		

# OTHER SPECIAL REVENUE FUNDS STATEMENT OF CASH RECEIPTS AND EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2008 (WITH COMPARATIVE TOTALS FOR THE PRIOR YEAR ENDED DECEMBER 31, 2007)

LAW ENFORCEMENT TRUST FUND *	2007	2008
Cash Receipts	\$ -	-
Expenditures		-
Receipts Over (Under) Expenditures	-	-
Unencumbered Cash, January 1 Unencumbered Cash, December 31	<u>27</u>	27
Shorted Gash, December 67	\$ 27	27
SHERIFF'S FEDERAL FORFEITURE FUND *		
Cash Receipts: Drug Bust Money	Φ	
Interest Income	\$ 4,992	-
Total Cash Receipts	1,054 6,046	370
	0,040	370
Expenditures	8,000	
Receipts Over (Under) Expenditures	(1,954)	370
Unencumbered Cash, January 1	16,488	14,534
Unencumbered Cash, December 31	\$ 14,534	14,904
BOND RESERVE FUND * Cash Receipts: Bond Proceeds	\$ -	-
Expenditures		-
Receipts Over (Under) Expenditures		
Unencumbered Cash, January 1	23,500	23,500
Unencumbered Cash, December 31	\$ 23,500	23,500
REGISTER OF DEEDS TECHNOLOGY * Cash Receipts:		
Technology Fees	\$ 13,643	12,863
Interest Income	197	58_
Total Cash Receipts	13,840	12,921
Expenditures:		
Equipment & Supplies	24,310	10,461
Receipts Over (Under) Expenditures	(40.470)	0.400
Unencumbered Cash, January 1	(10,470) 13,708	2,460 3,238
Unencumbered Cash, December 31	\$ 3,238	3,238 5,698
	= 0,200	3,030

<sup>\*</sup> Not Budgeted

The notes to the financial statements are an integral part of this statement.

ROAD MACHINERY & EQUIPMENT FUND * Cash Receipts:	2007	2008
Transfer from Road & Bridge	\$ -	-
Expenditures: Purchase of Machinery	 _	_
Receipts Over (Under) Expenditures Unencumbered Cash, January 1 Unencumbered Cash, December 31	\$ 48,647 48,647	48,647 48,647
SHERIFF'S COUNTY FORFEITURE FUND * Cash Receipts: Drug Bust Money Interest Income Total Cash Receipts	\$ 3,866 3,866	1,549 1,549
Expenditures	 23,926	6,902
Receipts Over (Under) Expenditures Unencumbered Cash, January 1 Unencumbered Cash, December 31	\$ (20,060) 82,367 62,307	(5,353) 62,307 56,954
WIRELESS E-911 GRANT FUND * Cash Receipts: State Grants Interest Income Total Cash Receipts	\$ 11,339 94 11,433	197 197
Expenditures	 3,721	
Receipts Over (Under) Expenditures Unencumbered Cash, January 1 Unencumbered Cash, December 31	\$ 7,712 - 7,712	197 7,712 7,909

<sup>\*</sup> Not Budgeted

# DEBT SERVICE FUNDS STATEMENT OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET FOR THE YEAR ENDED DECEMBER 31, 2008 (WITH COMPARATIVE ACTUAL TOTALS FOR THE PRIOR YEAR ENDED DECEMBER 31, 2007)

	2007	200	2008			
BOND & INTEREST #1	Actual	Actual	Budget	Over <u>(Unde</u> r)		
Cash Receipts:			<u>Daago.</u>	<u>toridori</u>		
Ad Valorem Property Tax	\$ 86,996	51,842	51,398	444		
Delinquent Tax	1,500	2,205	434	1,771		
Motor Vehicle Tax	11,372	10,785	10,321	464		
Recreational Vehicle Tax	190	198	167	31		
Rental Vehicle Excise Tax	1	1	1	-		
16/20M Vehicle <b>T</b> ax	849	813	630	183		
Transfer from Bridge Program Phase #1	-	56,248	-	56,248		
Interest Income	3,438	1,720	1,500	220		
Total Cash Receipts	104,346	123,812	64,451	59,361		
Expenditures Subject to Budget:						
Principal	70,000	75,000	75,000	-		
Interest	36,215	32,800	32,800	-		
Reserve	-		15,000	(15,000)		
Fees	27	-	10	(10)		
Neighborhood Revitalization & BOTA	1,222	1,096	1,070	26		
Total Expenditures Subject to Budget	107,464	108,896	<u>123,880</u>	(14,984)		
Receipts Over (Under) Expenditures	(3,118)	14,916				
Unencumbered Cash, January 1	18,612	15,494				
Unencumbered Cash, December 31	\$ 15,494	30,410				
BOND & INTEREST #2						
Cash Receipts:						
Ad Valorem Property Tax	\$ 62,475	61,483	61,240	243		
Delinquent Tax	983	1,493	312	1,181		
Motor Vehicle Tax	7,465	7,588	7,412	176		
Recreational Tax	124	139	120	19		
Rental Vehicle Excise Tax		1	1	-		
16/20M Vehicle Tax	546	538	452	86		
Transfer from Bridge Program Phase #2	-	33,300	-	33,300		
Interest Income	2,044	1,016	1,000	16		
Total Cash Receipts	73,637	105,558	70,537	35,021		
Expenditures:						
Principal	55,000	55,000	55,000	-		
Interest	19,042	16,705	16,705	-		
Reserve	-	-	10,000	(10,000)		
Fees	2	3	10	(7)		
Neighborhood Revitalization & BOTA	877	1,306	1,275	31		
Total Expenditures	74,921	73,014	82,990	(9,976)		
Receipts Over (Under) Expenditures	(1,284)	32,544				
Unencumbered Cash, January 1	14,705	13,421				
Unencumbered Cash, December 31	<u>\$ 13,421</u>	45,965				
<b>T</b>						

The notes to the financial statements are an integral part of this statement.

	2007	200	2008			
<b>COUNTY SPECIALTY BOND &amp; INTEREST</b>	<u>Actual</u>	Actual	Budget	Over <u>(Un</u> der)		
Cash Receipts:		1000	Dauget	(Onder)		
Sales Tax	\$ -	-	<del>-</del>	_		
Interest Income	1,239	592	600	(8)		
Total Cash Receipts	1,239	592	600	(8)		
Expenditures Subject to Budget:						
Principal	25,000	25,000	25,000	_		
Interest	5,905	4,855	4,855	-		
Reserve	-	-	23,500	(23,500)		
Fees	-	•	10	(10)		
Transfer to General Fund		-	60,000	(60,000)		
Total Expenditures Subject to Budget	30,905	29,855	113,365	(83,510)		
Receipts Over (Under) Expenditures	(29,666)	(29,263)				
Unencumbered Cash, January 1	263,866	234,200				
Unencumbered Cash, December 31	\$ 234,200	204,937				
SADDLE CREEK BOND & INTEREST						
Cash Receipts:						
Special Assessments	\$ 13,079	13,079	13,079	_		
Transfer from General Fund		-	, <del>-</del>	<del>-</del>		
Total Cash Receipts	13,079	13,079	13,079			
Expenditures Subject to Budget:						
Principal	9,000	9,000	9,000	_		
Interest	5,686	5,191	5,191	-		
Fees	-	-	5	(5)		
Total Expenditures Subject to Budget	14,686	14,191	14,196	(5)		
Receipts Over (Under) Expenditures	(1,607)	(1,112)				
Unencumbered Cash, January 1	6,958	5,351				
Unencumbered Cash, December 31	\$ 5,351	4,239				

# CAPITAL PROJECT FUNDS STATEMENT OF CASH RECEIPTS AND EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2008 (WITH COMPARATIVE ACTUAL TOTALS FOR THE PRIOR YEAR ENDED DECEMBER 31, 2007)

BRIDGE PROGRAM PHASE #1 *	2007	2008
Cash Receipts:		
Interest Income	\$ -	-
Expenditures:		
Transfer to Bond & Interest #1	-	56,248
Receipts Over (Under) Expenditures	-	(56,248)
Unencumbered Cash, January 1	56,248	56,248
Unencumbered Cash, December 31	\$ 56,248	
BRIDGE PROGRAM PHASE #2 * Cash Receipts:		
Interest Income	\$ <u></u>	-
Expenditures:		
Transfer to Bond & Interest #2	 	33,300
Receipts Over (Under) Expenditures	_	(33,300)
Unencumbered Cash, January 1	33,300	33,300
Unencumbered Cash, December 31	\$ 33,300	

<sup>\*</sup> Not Budgeted

# AGENCY FUNDS SUMMARY OF CASH RECEIPTS AND CASH DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2008

<u>Fund</u>	Beginning <u>Cash Balance</u>	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	Ending Cash Balance
Distributable Funds:				
Current Tax	\$ 5,401,599	9,143,564	8,965,623	5,579,540
Redemptions	66,701	196,928	190,577	73,052
Delinquent Personal Property Tax	26,612	20,085	26,662	20,035
Sales & Compensating Tax	4,967	186,466	183,661	20,035 7,772
Motor Vehicle Tax	203,531	878,226	877,912	203,845
Recreational Vehicle Tax	4,098	15,384	15,972	203,845 3,510
Sand Royalty	-	3,132	3,132	3,510
Vehicle Rental Excise Tax	104	42	117	20
Severance Tax	-	5,677	5,677	29
Liquor Tax	-	5,853	5,853	-
Fish & Game Licenses	15	-	-	15
Motor Vehicle Registration	-	472,585	472,585	13
Sales Tax Fee	18	462	448	32
Prosecutor's Training	501	1,863	1,776	588
Heritage Trust Fund	789	2,639	2,846	582
County & Township Road	-	310,711	310,711	302
Suspense	4,376	10,138	13,120	1,394
County Attorney Forfeiture	566	70,700	13,120	1,394 566
Returned Check	(98)	7,070	7,191	
Excess Receipts	-	14,338	14,338	(219)
Drivers Licenses	_	5,872	5,872	-
Worthless Check Fees	356	50	5,672	406
Neighborhood Revitalization		164,940	164,940	400
Zoning Contingency Bond	15,000		104,340	15,000
Stray Animal	-	525	525	15,000
Escrow Tax Payments	_	-	525	-
Total Distributable Funds	\$ 5,729,135	11,446,550	11,269,538	5,906,147
	=======================================		=======================================	5,906,147
State Funds:				
Educational Building	\$ -	67,808	67,808	
Institutional Building	<del>-</del>	33,904	33,904	-
State Motor Vehicle	_	12,615	•	-
State General			12,615	-
Total State Funds	<u>-</u>	123	123	-
Total State Fully	<u> </u>	114,450	114,450	

# AGENCY FUNDS SUMMARY OF CASH RECEIPTS AND CASH DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2008

<u>Fund</u>	Beginning <u>Cash Balance</u>	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	Ending <u>Cash Balance</u>
Subdivision Funds:				
Cities	\$ -	762,443	762,443	_
Townships	-	860,256	860,256	_
School Districts	856	3,706,783	3,706,892	747
Cemeteries	97	30,119	30,148	68
Watersheds & Drainage	_	209,752	209,752	-
Fire Districts	858	350,954	349,151	2,661
Sewer Districts	2,650	5,800	647	7,803
Ambulance Districts	30,921	259,068	279,105	10,884
Lake Wabaunsee Improvement	-	66,991	66,991	-
Flint View Improvement	738	-	-	738
Total Subdivision Funds	\$ 36,120	6,252,166	6,265,385	22,901
Total Agency Funds	\$ 5,765,255	<u>17,813,166</u>	17,649,373	5,929,048

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A summary of the significant accounting policies applied in the preparation of the accompanying financial statements follows:

## 1. Reporting Entity

Wabaunsee County, Kansas, is a municipal corporation governed by an elected three-member board of commissioners. These financial statements present Wabaunsee County, Kansas, the primary government only. A primary government is a legal entity or body politic and includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate. Such legally separate entities are referred to as component units. The primary government financial statements do not include the financial data of component units of Wabaunsee County, Kansas.

# 2. Fund Accounting

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific regulations, restrictions, or limitations.

The following types of funds comprise the financial activities of the County for the year of 2008:

### Governmental Funds:

<u>General Fund</u> - to account for all unrestricted financial resources except those required to be accounted for in another fund.

<u>Special Revenue Funds</u> - to account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted by law or administrative action to expend for specified purposes.

<u>Debt Service Funds</u> - to account for the accumulation of resources for, and the payment of, interest and principal on general long-term debt, and the financing of special assessments which are general obligations of the County.

<u>Capital Projects Funds</u> - to account for financial resources segregated for the acquisition of major capital facilities (other than those financed by Enterprise Funds).

## Fiduciary Funds:

<u>Trust and Agency Funds</u> - to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include Expendable Trust Funds and Agency Funds.

## 3. Reimbursements

The County records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as revenue to the fund.

## NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# 4. Statutory Basis of Accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The County has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the County to use the statutory basis of accounting.

# 5. <u>Departure from Accounting Principles Generally Accepted in the United States of America</u>

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown non-cash assets such as receivables, inventories and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings and equipment owned by the County are not presented in the financial statements.

### 6. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in local newspaper on or before August 5<sup>th</sup> of the proposed budget and notice of public hearing on the budget.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the County Commission to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. The budget was amended on December 29, 2008 to increase spending in the General, Election, Appraiser and Employee Benefits funds.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

# NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## 6. <u>Budgetary Information</u> (Continued)

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the County for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital project funds, trust funds, special assessment funds and the following special revenue funds:

Sheriff's Federal Forfeiture Fund Bond Reserve Fund Register of Deeds Technology Fund Law Enforcement Trust Fund

Road Machinery & Equipment Fund Sheriff's County Forfeiture Fund Wireless E-911 Grant Fund

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by use of internal spending limits established by the County Commission.

### Tax Cycle

The county clerk must calculate the final tax levy rates necessary to finance the budget subject to any legal limitations. After all budgets have been received and tax rates calculated, the clerk certifies the tax roll to the county treasurer, who prepares tax statements and receives payment.

These taxes become a lien against all property November 1st. Taxpayers have the option of paying in full or in two installments. The delinquency dates are December 20th and May 10th. Delinquent taxes are assessed interest at a rate established by the State of Kansas. The interest rate was 11% per annum. This interest is retained by the County.

Taxes levied to finance the budget are made available to the County after January 1st and were distributed by the county treasurer periodically. At least 50% of the taxes levied were available in January. Delinquent tax collections were distributed throughout the year.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

### **NOTE B - DEPOSITS AND INVESTMENTS**

K.S.A. 9-1401 establishes the depositories which may be used by the County. The statute requires banks eligible to hold the County's funds have a main or branch bank in the county in which the Government is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The County has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the County's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The County has no investment policy that would further limit its investment choices. The County had no investments in 2008.

Concentration of credit risk. State statutes place no limit on the amount the County may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned to it. State statutes require the County's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The County has no designated "peak periods". The types of securities pledged complied with legal requirements at December 31, 2008.

At December 31, 2008, the County's carrying amount of deposits was \$7,556,270 and the bank balance was \$7,721,818. The bank balance was held by five banks resulting in a concentration of credit risk. Of the bank balance, \$1,250,000 was covered by federal depository insurance and the balance of \$6,471,818 was collateralized with securities held by the pledging financial institutions' agents in the County's name.

### **NOTE C - COMPLIANCE WITH KANSAS STATUTES**

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the director of Accounts and Reports and interpretation by the County Attorney.

# **Budget Law Compliance**

K.S.A. 79-2935 provides that it shall be unlawful for the governing body to create indebtedness in any fund in excess of the adopted budget of expenditures of such fund.

For the year ended December 31, 2008, the following funds were in violation of this statute:

Fund Name	Ex	cess
Extension Council	\$	58
Regional Library		45
Program for the Elderly		30
Regional Library Employee Benefits		3

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

# NOTE C - COMPLIANCE WITH KANSAS STATUTES (Continued)

### Cash Basis Compliance

K.S.A. 10-1113 provides that it shall be unlawful for the governing body to create indebtedness in any fund in excess of the amount of funds actually on hand in the treasury of such municipality at the time for such purpose.

For the year ended December 31, 2008, the following fund is in violation of this statute:

Fund Name Excess Employee Benefits \$7,378

### **NOTE D - DEFINED BENEFIT PENSION PLAN**

Plan description. Wabaunsee County, Kansas contributes to the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Funding Policy. K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve basis. State law sets a limitation on annual increases in the employer contribution rates. The KPERS employer rate established for calendar year 2008 is 5.93%. Wabaunsee County employer contributions to KPERS for the years ending December 31, 2008, 2007, and 2006 were \$90,962, \$74,325, and \$58,675, respectively, equal to the required contributions for each year.

### **NOTE E - DEFERRED COMPENSATION PLAN**

The County offers its employees a deferred compensation plan created in accordance with Internal Revenue Code section 457. The plan is jointly administered by ING and Security Benefit Company. The plan is available to all employees and permits them to defer a portion of their salary until future years. The County contributes a matching contribution on the first \$15 per pay period.

## NOTE F - OTHER POST EMPLOYMENT BENEFITS

As provided by K.S.A. 12-5040, the County allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the County is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in these financial statements. During the year ended December 31, 2008, one retiree participated in this plan.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the County makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the County under this program.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

### NOTE G - COMPENSATED ABSENCES

The County's policy regarding vacation leave with pay shall be earned and accrued from the employment date of each employee as follows:

# Full-Time Employees

- 4 hours per month during the first 2 years of employment
- 8 hours per month after 2 full years of employment
- 12 hours per month after 7 full years of employment
- 16 hours per month after 15 full years of employment

### Half-Time Employees

- 2 hours per month during the first 2 years of employment
- 4 hours per month after 2 full years of employment
- 6 hours per month after 7 full years of employment
- 8 hours per month after 15 full years of employment

A maximum of 160 hours of accumulated vacation may be carried over past your anniversary date from year to year for employees with less than fifteen full years of employment. Employees with fifteen or more years of employment may accumulate up to 240 hours of vacation time carry over. Effective August 15, 2007 any vacation time above these limits will be credited to sick leave. An employee may receive, upon written approval of the department head, compensation for no more than 40 hours of vacation time. If an employee leaves the County, they are entitled to a payment of all accrued vacation pay earned at their final rate of pay.

Permanent full-time employees shall earn 8 hours of sick leave for each month of service. Part-time employees, who work half-time or more, shall earn 4 hours of sick leave for each month of employment. There is no limit to the number of hours that an employee can accumulate for sick leave. Upon retirement or termination, each employee with seven or more years of service and who has accumulated 400 hours or more of sick leave shall receive compensation for accumulated sick leave as follows:

Compensation for 200 hours, if such person has completed 8 or more years of service and has accumulated at least 400 hours of sick leave.

Compensation for 400 hours, if such person has completed 15 or more years of service and has accumulated at least 700 hours of sick leave.

Compensation for 600 hours, if such person has completed 25 or more years of service and has accumulated 1200 hours of sick leave or more.

The County has estimated the dollar amount of accumulated vacation and sick leave for all employees at December 31, 2008 to be \$102,586. The net effect of all increases and decreases in compensated absences for the year was an increase of \$12,577.

The only estimate in these financial statements is in the calculation of the compensated absences balance. Actual results could differ from this estimate.

# NOTE H - RISK MANAGEMENT

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To insure against risk of these types of losses, the County has purchased commercial insurance coverage from Great American Alliance Insurance Company and EMC Insurance Company. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

# NOTE I - LONG-TERM DEBT

Changes in long-term liabilities for the County for the year ended December 31, 2008, were as follows:

Interest <u>Paid</u>	5,191	54,696	4,855	2,492	62,043		62,043
Balance End of <u>Year</u>	325,000	1,239,000	80,000	63,724	1,382,724	102,586	1,485,310
Net <u>Change</u>	(55,000)	(139,000)	(25,000)	63,724	(100,276)	12,577	(87,699)
Reductions/ Payments	9,000	139,000	25,000	42,095	206,095	İ	206,095
Additions			· Ì	105,819	105,819	12,577	118,396
Balance Beginning <u>of Year</u>	\$ 380,000 113,000 885,000	1,378,000	105,000	1	1,483,000	600,06	\$ 1,573,009
Date of Final <u>Maturity</u>	10/1/2013 10/1/2019 10/1/2017		10/1/2010	2/1/2010			
Amount of Issue	788,000 140,408 915,000		235,000	102,819			
Date of <u>Issue</u>	1/27/1998 5/12/2004 5/27/2005		12/15/2001	1/1/2008			
Interest <u>Rates</u>	4.0 - 6.0% 4.0 - 6.0% 3.25 - 4.05%		2.50 - 4.75%	4.90%			
<u>Issue</u> General Obligation Bonds:	Bridge Bond #2 Series 2004 Series 2005A, Refunding		Revenue Bonds: Sales Tax Bond Series 2001	Capital Lease: AS 400	Total Contractual Indebtedness	Compensated Absences	Total Long-Term Debt

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

NOTE I - LONG-TERM DEBT (Continued)

Current maturities of long-term debt and interest	nterest for the n	ext five year	s and in five- <sub>&gt;</sub>	ear incremer	its through m	for the next five years and in five-year increments through maturity are as follows:	llows:	
PRINCIPAL	2009	2010	2011	2012	Year 2013	2014-2018	2019	Total
General Obligation Bonds: Bridge Bond #2	60,000	900'09	65,000	70,000	70.000	ı	1	325,000
Series 2004 Series 2005A, Refunding	9,000	9,000 80,000	9,000	9,000	90,000	49,000	10,000	104,000
Total General Obligation Bonds	149,000	149,000	154,000	164,000	169,000	444,000	10,000	1,239,000
Revenue Bonds: Sales Tax Bond Series 2001	30,000	50,000	1	,	'	,	1	80,000
Capital Lease: AS 400	41,968	21,756	'	,	'	ı	 	63.724
TOTAL PRINCIPAL	220,968	220,756	154,000	164,000	169,000	444,000	10,000	1,382,724
INTEREST								
Bridge Bond #2	14,340	11,730	9,090	6,230	3,115	•	ı	44 505
Series 2004 Series 2005A, Refunding	4,719	4,268 27,683	3,841	3,436	3,076	9,283	480	29,103
Total General Obligation Bonds	49,421	43,681	37,853	31,709	25,089	40,029	480	163,937 237,545
Revenue Bonds: Sales Tax Bond Series 2001	3,755	2,375	•	•		1	,	6 130
Capital Lease: AS 400	2,619	537	1				, 	3.156
TOTAL INTEREST	55,795	46,593	37,853	31,709	25,089	49,312	480	246,831
TOTAL PRINCIPAL & INTEREST	\$ 276,763	267,349	191,853	195,709	194,089	493,312	10,480	1,629,555

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2008

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### **NOTE J - INTERFUND TRANSFERS**

Operating transfers were as follows:

	Statutory	
<u>To</u>	<u>Authority</u>	<u>Amount</u>
Noxious Weed Capital Outlay	K.S.A. 2-1318	\$17,500
General	Close fund	32,773
Bond & Interest #1	K.S.A. 79-2958	56,248
Bond & Interest #2	K.S.A. 79-2958	33,300
	Noxious Weed Capital Outlay General Bond & Interest #1	To Authority Noxious Weed Capital Outlay General Close fund Bond & Interest #1 K.S.A. 2-1318  K.S.A. 79-2958

### NOTE K - 2007 FINANCIAL DATA

The amounts shown for 2007 in the financial statements are included where practicable, only to provide a basis for comparison with 2008, and are not intended to present all information necessary for a fair presentation in accordance with generally accepted accounting principles.

Rounding variances may exist between amounts reported for the 2007 calendar year in these financial statements and the amounts reported in the 2007 audited financial statements.

### **NOTE L-LITIGATION**

As of December 14, 2009, the County is a party to various claims, none of which is expected to have a material effect on the County.

### **NOTE M- REFUNDING BONDS**

On May 23, 2005, Wabaunsee County issued general obligation bonds in the amount of \$915,000 to do a partial advance refunding to retire \$840,000 of the Bridge Bond issue dated 4/1/1997. The interest rates on the general obligation refunding bonds are 3.25%-4.05% with a final maturity date of 10/1/2017. The general obligation refunding bonds resulted in net proceeds of \$912,967. Of this amount, \$882,489 was used to purchase U.S. Treasury Certificates deposited with an escrow trustee who will use these funds to retire the Bridge Bond issue dated 4/1/1997, \$28,414 will be used to pay the cost of issuing the general obligation refunding bonds and the remaining \$2,064 was deposited with the County and applied to the first interest payment on the general obligation refunding bonds.